



NYC Parks

CITY OF NEW YORK PARKS & RECREATION  
**SEASONAL JOB VACANCY NOTICE**

**Office Title:** Nature Adventure Guide  
**Civil Service Title:** Community Associate  
**Work Location:** TBD

**Duration:** 12 weeks, starting June 1, 2025  
**Salary:** \$23.61/hour/ 35 hours per week  
**Number of Positions:** 14

NYC Parks is the steward of over 30,000 acres of land — 14 percent of New York City — including more than 5,000 individual properties ranging from Coney Island Beach and Central Park to community gardens and Greenstreets.

We operate more than 800 athletic fields and nearly 1,000 playgrounds, 1,800 basketball courts, 550 tennis courts, 67 public pools, 51 recreational facilities, 15 nature centers, 14 golf courses and 14 miles of beaches. We care for 1,200 monuments and 23 historic house museums. We look after 600,000 street trees and two million more in parks. We are New York City's principal providers of recreational and athletic facilities and programs. We are home to free concerts, world-class sports events and cultural festivals.

The Urban Park Rangers' (UPR) mission is to link New Yorkers to the natural world through environmental education, outdoor recreation, wildlife management and active conservation. Learn more at [nyc.gov/parks/rangers](http://nyc.gov/parks/rangers)

Perks: Earn vacation and sick leave every month and receive free membership to our recreation centers.

### MAJOR RESPONSIBILITIES

- Lead environmental education programs and activities for diverse audiences throughout New York City parks.
- Conduct public programming at multiple locations including flagship and local parks.
- Develop engaging environmental education programs for families with children.
- Conduct outreach to Friends of Parks groups, schools, day camps and other community organizations, as well as the general public to ensure high program attendance.
- Greet park visitors and provide information as requested. Answer phones, take messages, and provide customer service.
- Maintain nature center cleanliness including sweeping, mopping, dusting, removing garbage and other organizational tasks.
- Perform other duties as needed.

### QUALIFICATION REQUIREMENTS

1. High school graduation or equivalent and three years of experience in community work or community centered activities in an area related to duties described above; or
2. Education and/or experience which is equivalent to "1" above.

### PREFERRED SKILLS/QUALIFICATIONS

1. Experience related to natural science and/or environmental education.
2. Excellent communication, interpersonal and organizational skills.
3. Ability to prioritize multiple tasks and meet deadlines.
4. Experience with Microsoft Word and booking / scheduling programs and other events.
5. Valid New York State driver license and comfortable driving in New York City.

Residency in New York City, Nassau, Orange, Rockland, Suffolk, Putnam or Westchester counties required for employees with over two years of city service. New York City residency required for all other candidates within 90 days of hire.

**Fees:** Hired candidates will be subject to a processing fee of \$68.00. Hired candidates who are not currently employed by the City will be subject to a \$101.25 background check fee.

**HOW TO APPLY** Submit resume and cover letter to: [ranger.recruitment@parks.nyc.gov](mailto:ranger.recruitment@parks.nyc.gov) or mail to:

Marc Sanchez  
Urban Park Rangers  
Attn: Nature Adventure Guide  
1234 5th Avenue – 5th Floor  
New York, NY 10029  
Fax: 212-360-2794

If you have questions about the position or require a reasonable accommodation during the application process, call 212-360-2774 or email: [ranger.recruitment@parks.nyc.gov](mailto:ranger.recruitment@parks.nyc.gov)

**POST DATE: 01/29/2025**

**POST UNTIL: FILLED**

### [nyc.gov/parks](http://nyc.gov/parks)

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TELECOMMUNICATIONS DEVICE FOR THE DEAF: 212.504.4115

For information about applying for Civil Service Exams go to: [Civil Service Exams - Department of Citywide Administrative Services \(nyc.gov\)](http://Civil Service Exams - Department of Citywide Administrative Services (nyc.gov))